

Department of Art Syllabus

I. ART 484 *Professional Internship for Interior Design*, 3 Credit Hours

II. PRE-REQUISITES: ART 470

III. TEXTBOOK

Mitton, Maureen. (2010). *Portfolios for Interior Designers*.
Hoboken, NJ. John Wiley & Sons, Inc.

IV. COURSE DESCRIPTION

Course focus on professionalism, job search and interview techniques, followed by a period of apprenticeship or observation. Includes 400 hours of on-the-job experience with a professional business specializing in interior design.

V. RATIONALE

The internship experience provides opportunities for interior design majors to gain practical experience in the business of interior design, take advantage of networking opportunities, and investigate career options.

VI. LEARNING OBJECTIVES AND OUTCOMES

- A. The student will be able to identify the steps involved in contacting a prospective employer, conducting an interview, and appropriate follow-up contact.
- B. The student will complete 400 work hours under the supervision of the internship employer. This time will be apportioned equally during a time period of no less than seven weeks. No site visits will be made.
- C. The student will demonstrate professionalism in all phases of the internship experience.

VII. COURSE TOPICS

- A. Contacting a prospective employer
- B. Conducting an Interview
- C. Mailers
- D. Expectations of the employers
- E. Expectations of the faculty supervisor
- F. 400 Work Hours
"And whatsoever you do in word or deed, do all in the name of the Lord Jesus" –Colossians 3:17
- G. Weekly Time Sheets
- H. Professionalism: Responsible, honest, trustworthy, thorough, attention to detail

VIII. EVALUATION

See Department of Art Syllabus Addendum for Grading Scale

IX. REFERENCES

- Abercrombie, S. (1990). *A philosophy of interior design*. New York: Harper and Row.
- Assay, Nancy & Patton, Marciann. (2010) *Careers in Interior Design*. New York: Fairchild Books.
- Piotrowski, Christine (2008). *Becoming an Interior Designer, A Guide to Careers in Design*. Hoboken, NJ: John Wiley & Sons, Inc. Most Recent Edition.
- Ballast, David Kent. (2010). *Interior Design Reference Manual*. Belmont, CA: Professional Publications, Inc.
- Belvin, M. (1985). *Design through discovery*. New York: Holt, Rinehart & Winston.
- Jones, Lynn M. and Allen, Phyllis S. (2009). *Beginnings of Interior Environments*. (10th Edition). Pearson Prentice Hall.
- Kendall, Gordon T. (2005). *Designing Your Business: Strategies for Interior Design Professionals*. New York: Fairchild Publications.
- Mitton. (2012). *Interior design visual presentation: a guide to graphics, models, and presentation techniques*. (Fourth Edition). John Wiley & Sons, Inc.
- O'Neil. (2008). *Your Attitude is showing*. Upper Saddle River, NJ: Pearson Education.
- Piotrowski, Christine (2008). *Professional Practice for Interior Designers*. Hoboken, NJ: John Wiley & Sons, Inc.